

City of Bellevue
Library Advisory Board
Monthly Meeting Minutes
February 16, 2016

Opening

The regular meeting of the City of Bellevue Library Advisory Board was called to order at 5:07PM on February 16, 2016 in the Newport Way Library by Judy Bailey, President.

Meeting Attendance:

Board Members present: Judy Bailey, Chad Davis, Cris Dreher, Loretta Lopez, Peter Maxim, Barbara Spindel,

Board Members absent: Alice Tow

KCLS Representatives: Debra Westwood (Bellevue Cluster Manager), Kirsten Corning Newport Way Librarian), Jennifer Wiseman (KCLS Project Manager, Public Services)

Bellevue Friends of the Library: No representative present

Introduction of Members and Guests:

Public Comment Period:

No members of the public requested time for comment.

Approval of Proposed Agenda:

The February agenda was agreed to as proposed.

Approval of Minutes from January 2016 Meeting

The minutes were approved as amended to clarify increase in “e-circulation” data.

Continuing discussion of goal and strategy development: Jennifer Wiseman - KCLS

Jennifer reviewed a strategy and goal setting template that has been used by other Advisory Boards to identify goals and organize strategies and actions to achieve them.

The Board held a general dialogue to identify areas of individual interest that could be developed into goals. A number of opportunities were surfaced and discussed including:

- Raising community awareness about the digital content available (databases, etc.)
- Broaden engagement with the senior community on what the library has to offer and identify additional opportunities
- Establish “Take One – Leave One” site(s) in high-traffic areas in the community as a means for outreach for building a “reader-base” and provide another means of communicating about library offerings and programs.
- Expand advocacy role through communicating with the City Council informally at Council meetings comment period and through the formal Advisory Board Report.

Final for Approval

- Increase engagement with the KCLS Board through regular attendance at meetings and advocacy in areas of interest to our community
- Develop a “push” mechanism (similar to an RSS feed or similar) to inform interested parties about library programs, events, and offerings
- Assist in promoting monthly KCLS programs and activities within the Bellevue branches (information contained in the monthly flyers)

Jennifer will compile her notes from this dialogue for use at our next meeting.

Old Business:

Debra informed the Board that all meeting bookings for the remainder of the year have been extended to 90 minutes in accordance with the decision at the last meeting.

Chad updated the Board on the Legislative Day in Olympia. It was a well-organized, informative, and interesting day canvassing Representatives offices and informing them of the targeted issue (moving funding for school library materials to the “instructional” budget line from the “general supplies” line. Chad encouraged everyone to consider going next year. (Jennifer forwarded a copy of the “Legislative Kit” to all members after the meeting).

New Business

Kirsten provided an update on programs at Newport Way Library including one on the internment of Japanese-Americans during WWII.

Barbara informed the Board that the Newport Way Library Association had raised funds to install a sculpture on the grounds to honor one of their long-time members and encouraged all to attend the dedication ceremony.

Judy informed the Board that Peter has a new email address and it would be updated on our contact information page (Thank you Debra).

Debra reminded the Board about her note on the changes to operating hours at the Lake Hills Library during the demolition of the temporary elevator. Also, the new elevator and underground parking is in operation now. There are designated parking spaces for library patrons with an enforced time limit (similar process to the one at Bellevue).

Agenda for Next Meeting:

Will be distributed prior to the March meeting.

Adjournment:

Meeting was adjourned at 6:27PM by Judy Bailey, President. The next general meeting will be at 5:00PM on March 15, 2016, at the Bellevue Library in Room 4.

Minutes submitted by: Cris Dreher, Board Secretary